



BUCKDEN & LITTLE PAXTON SURGERIES PATIENT'S ASSOCIATION

Minutes of the Meeting held on
Tuesday 8 December 2020 on Zoom

Present:

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|---------------------|----------------------------------|
| Elizabeth Clarke | Little Paxton Representative |
| Rob Gardiner | Chairman/ Buckden |
| Loraine Hilton | Secretary/ Buckden |
| Judy Mayes | Other Villages Representative |
| Jean Matheson | Little Paxton Representative |
| Hilary Moorbey | Offord Cluny Representative |
| Dr Chris Newark | GP Partner |
| Janine Newby-Robson | Offord Darcy Representative |
| Liam Small | Brampton Representative |
| Marjory Wain | 200 Club/ Buckden Representative |
| Sheena Wilkinson | Treasurer/ Buckden |

1. Apologies for Absence

Michelle Carroll (new Practice Manager)

2. Minutes of Meeting of 22 September 2020

Agreed as a true record although the meeting took place at Little Paxton not Buckden. RG thanked Dr Newark on behalf of the committee for the gift of flowers to Pam for her long service running the voluntary car scheme.

3. Matters Arising

Healthwatch has been involved in a project reviewing GP websites. A number of volunteers audited all 98 GP websites in Peterborough and Cambridgeshire. The project aimed to find out how easy it was to find key information that a patient might need without having to make a telephone call to the practice. The full report is available on the healthwatch website: [Making GP websites clearer for patients | Healthwatch Cambridgeshire](#). The checklist has been made available to GPs and it is hoped that the recommendations will put improvements into place. Dr Farnoli and Michelle are looking at this and considering whether to update the website or upgrade to a different space.

4. Financial Report SW

Accounts since 2019-20. The books have been audited and are up to date for the year 2019-2020. The audit was surplus to requirements because there has been no AGM, but it was necessary for transparency. The 200 club was suspended during lockdown and has been reinstated since Autumn. This has shifted the 200 club year end to August. It has been a struggle to generate membership for the 200 club and there are now 60 vacancies. The Patients Association is solvent, and the latest balance on 16 October 2020 was £3525.07.

£1100 is reserved for the four 200 Club draws through the year. Jean and Sharon have done a brilliant job collecting money from paperback books raising £750 from 2017 to February 2020. Purchases have been made including the specimen fridge. The December draw has been done and will be published in the next Roundabout.

ACTION: : LH to put a leaflet together for the new Bloor homes estate in Buckden. Hilary to deliver to 'Out and About' for Diddington and Offord for next January. RG to forward Roundabout copy to LH and HM. LH to put leaflets in surgery and Bloor sales office.

5. **Voluntary Car Scheme** **RG**

Rob is the new coordinator. The scheme was suspended in March due to the pandemic. Since then RG has looked at care networks across Cambridgeshire re transport schemes. Ours is the only surgery based scheme, the others are more comprehensive Friends in Deed like schemes. RG is liaising with Shirehall with the idea to restart it. The drivers on the scheme are open to driving at the moment. Most car schemes had not closed down, Shirehall provides guidance, advice and PPE.

6. **Practice News** **CN**

6.1. **New Staff** - There are two new staff members, a Healthcare Assistant Sam formerly a scrub nurse; and a new clinical pharmacist (a shared member of staff between 5 practices in network).

6.2. **Flu Jabs** – busy with jabs, large uptake in over 65s and at risk, there is a greater uptake of jabs this year, the fourth Saturday clinic takes place this week to vaccinate 50-64 year olds, 1500 patients in that age group with half booked in for Saturday.

6.3. **Covid Vaccine** - As a network we were offered a contract to administer 40,000 patient vaccines. This was offered as a network not a practice. Between 5 surgeries there were very different views whether to offer or not. This would be additional work on top of existing primary care. The contract included fines for not delivering all 975 vaccinations within a 3.5 day period regardless of patient attendance. There were no guarantees it will be delivered on the day, with the potential of 2 days notice to organise patients, staff and premises. The vaccination is not easy to deliver, the drawing up process is risky requiring 2 members of staff, plus documentation, administration, security and volunteers. There was great enthusiasm to do this and Buckden and Little Paxton wanted to get involved and provisionally suggested running the service from LP for the whole network. However after a meeting it was decided not to sign up to it. This reflects the decision by the majority of GPs nationwide. Of the 5 practices in the network, none were able to run it from their own surgeries. Some external sites were considered but charges were too high.

6.4. **Abuse** -1 in 3 practices have received abuse with 7% receiving abuse while patients are queuing up. A lot of mental health problems around GPs, more than 200 a year referred to specialist mental health support service. We need to be aware of this.

7. **Research Projects** **CN**

7.1. **VIRUS WATCH** - a Covid household monitoring project. We've taken blood from 107 patients, done Covid anti body finger-prick tests, filled in Questionnaires over winter and will return in spring. We are the second highest recruiter in the East of England to this study.

7.2. **CHICO** - monitoring of childhood cough and how we manage children with coughs over the last 9 months and if antibiotic prescribing rate has changed.

8. **Equipment Purchases**

It was agreed at previous meetings to pay for maintenance of doors at both Little Paxton and Buckden and there was a request for a contribution towards a gynae couch if funds allowed. Both circa £2k.

ACTION Michelle to forward invoice for the doors to Sheena and look at a contribution to the couch.

9. **Cambridgeshire NHS RG**

Huntingdonshire Health and Care Forum - last meeting well attended. *Eileen Murphy* from the Macmillan Cancer Partnership Group, informed meeting that the local Trust does not currently have a cancer strategy, and that efforts to create one have been delayed by the pandemic. She explained that she is presently trying to recruit patients to be members of the Group. They will then be able to contribute to the design of this strategy. Another attendee was Jane Carpenter, the Hospice at Home Team Leader, who presented an overview of the service. It provides support to patients in their own homes, patients who have palliative care needs or are experiencing a health crisis. Impressed as very useful service.

NWAFT: Peterborough City Hospital (PCH) has been selected as hub to deliver vaccinations. Local hospitals are seeing an increase in emergency admissions. There has also been a reduction in bed capacity because of infection control requirements. As a result hospitals are struggling to cope with admissions. At Hinchingsbrooke Hospital 7 new operating theatres are to be built. There are major problems concerning hospital roof, which is requiring urgent attention. Funds have been applied for to repair roof, but this application was unsuccessful. The outsourcing of staff, in the catering, logistics and portering departments, is not being proceeded with, and staff will remain on NHS terms and conditions. Urgent Care Centre will be moving to P.C.H in the spring, with consultation completed. Asymptomatic staff are to be tested for Covid-19, using lateral flow devices, on an ongoing basis.

10. **Events**

AGM – Agreed to wait until spring.

The Coffee morning is cancelled during Covid.

11. **Any Other Business**

Thanks to the surgery for the flu jab arrangements, very smooth, no waiting absolutely brilliant.

Supplies to use at the coffee morning, unopened products donated to Godmanchester food bank.

12. **Date of Next Meeting**

March 2nd on zoom 7pm

Minutes compiled by Loraine Hilton

Input from Dr Chris Newark and Rob Gardiner